

**RESOLUTION 2025-07**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF LONDONDERRY, DAUPHIN COUNTY, PENNSYLVANIA, AUTHORIZING THE DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL.**

**WHEREAS**, the Township of Londonderry, Dauphin County, Pennsylvania (the "Township"), is a Second-Class Township and a Municipality existing under laws of the Commonwealth of Pennsylvania; and

**WHEREAS**, by virtue of Resolution 2025-07 adopted February 3, 2025 the Township of Londonderry declared its intent to follow the schedules and procedures for the disposition of record as set forth in the Municipal Records Manual approved November 16, 2008 and as amended July 13, 2009.

**WHEREAS**, in accordance with ACT 28 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the Township of Londonderry, Dauphin County, Pennsylvania, in accordance with the above-listed Municipal Records Manual, hereby authorizes the disposition of the following public records:

Items of Personal Property:

MS4: Inlet Inspections	2005-2015
MS4: TWP & Private BMP inspections	2005-2017
MS4: In-House Trainings	2005-2017
MS4: Volunteer Events & Workshops	2005-2017
MS4: Public Works Vehicle Inspections	2005-2017
MS4: PW/GC building inspections	2005-2017
Finance: End of Month Receipts	2017
Finance: Payroll records	2017
Finance: Accounts Payable by Vendor A-M N-Z	2017
Finance: Voucher	2017
Finance: Municipal per capita tax receipt	2017
Finance: Statement of taxes collected	2017
Finance: General Fund/Golf Course receipts by month	2017

Journal Entries	2017
Grant Administration Records	2002-2017

DULY ADOPTED this 3rd day of February 2025, by the Board of Supervisors of Londonderry Township, Dauphin County, Pennsylvania, in lawful session duly assembled.

TOWNSHIP OF LONDONDERRY,  
Dauphin County, Pennsylvania

By: Signature on file  
Chairman – Ron Kopp

ATTEST:

Signature on file  
Secretary- Michael Geyer